



Altrusa International Foundation, Inc.

Anna H. Settle

Community Leadership Award

2019 Nomination Cover Page

Submitted by Altrusa International of _____, Inc.

District Number: _____

Club President: _____

Address: _____

City: _____ State/Country: _____ Zip/Postal Code: _____

Daytime Telephone: () _____ Evening Telephone: () _____

E-mail Address: _____

Name of Nominee: _____

Name of Project: _____

Submission Guidelines:

- The nomination must be submitted to the International Foundation by the Altrusa Club President in the city where the nominee conducts the project. One nominee may be submitted per Altrusa Club.
- The nomination should be in letter format, not more than three single-spaced, one-sided pages, with one-inch margins and 12-point type.
- The letter should outline the reasons why the individual should be recognized. Substantiating information such as newspaper articles, photographs, or project reports showing results and/or outcomes can be submitted with the letter of nomination, but these enclosures should not exceed (5) pages.

The Anna H. Settle Community Leadership Award will be a \$2,000 contribution to the project/program conducted by the honoree. If the project is completed, the award may be designated to a local charity of the recipient's choice.

The 2019 winner will be presented at the Reno, Nevada Convention – July 2019

Signature of Sponsoring Club President

Date

**Submit completed Anna H. Settle Community Leadership Award nomination to:
Altrusa International Foundation, Inc. | c/o Shawna Kaiser, Foundation Administrator
One North LaSalle Street, Suite 1955, Chicago, IL 60602 | Phone: 312-427-4410 | Fax: 312-789-4416**



Altrusa International Foundation, Inc.

Anna H. Settle

Community Leadership Award

2019 Submission Guidelines

The Project Grant Applications must be submitted prior to the due date of **May 15, 2019**:

**Altrusa International Foundation, Inc.
c/o Shawna Kaiser
One North LaSalle Street, Suite 1955
Chicago, IL 60602**

Questions about grant applications may be directed to **Shawna Kaiser, Foundation Administrator**

Phone: (312) 427-4410 | Fax: (312) 789-4416 shawna@altrusa.org or www.foundation.altrusa.org

Qualifications of nominee:

- Nominee has chaired a specific community service project which provided, or continues to provide, a benefit to the community
- Nominee chaired an Altrusan project or program (not a fundraiser) – they may have chaired a project sponsored in cooperation with another civic or charitable organization
- Nominee lives in the community of the nominating Altrusa Club
- Nominee is a true volunteer, not a paid staff member
- Nominee does not have to be an Altrusan

Submission Guidelines:

- The nomination must be submitted to the International Foundation by the Altrusa Club President in the city where the nominee conducts the project. One nominee may be submitted per Altrusa Club.
- The nomination should be in letter format, not more than three single-spaced, one-sided pages, with one-inch margins and 12-point type.
- The letter should outline the reasons why the individual should be recognized. Substantiating information such as newspaper articles, photographs, or project reports showing results and/or outcomes can be submitted with the letter of nomination, but these enclosures should not exceed (5) pages.

The Anna H. Settle Community Leadership Award will be a \$2,000 contribution to the project/program conducted by the honoree. If the project is completed, the award may be designated to a local charity of the recipient's choice.

The 2019 winner will be presented at the Reno, Nevada Convention – July 2019