

ALTRUSA INTERNATIOANL OF ANAHEIM, INC.  
MEMBER REIMBURSEMENT FORM

DATE	ITEMIZED EXPENSES FOR:	AMOUNT
	TOTAL REIMBURSEMENT	

SIGNATURE OF REQUESTER:

\_\_\_\_\_

SIGNATURE OF CHAIRPERSON:

\_\_\_\_\_

SIGNATURE OF TREASURER:

\_\_\_\_\_

**INSTRUCTIONS:**

- Specify a budget line item from the list below
- **Attach receipt(s).**

**Operating**

Dinners  
International Dues  
District Eleven Dues  
Honorary/Emeritus Member Fee  
District Eleven Conference Fee  
Newsletters  
Yearbooks  
P.O. Box  
Storage Rental & Insurance  
Presidents Allowance  
Website  
Bank Annual Fee

**OTHER EXPENSES**

District/International Conferences  
Cards & Flowers  
Membership Supplies  
Brochures  
New Club Contributions  
New Board Installation  
Program Expenses  
Publicity/Marketing  
Meeting Expenses  
Business Cards  
International Conference Fee  
Other \_\_\_\_\_

**DATE PAID** \_\_\_\_\_ **CHECK #** \_\_\_\_\_ **AMOUNT** \_\_\_\_\_